

**FORM 24.**  
**(See Rule 32)**  
**Form of Certificate of verification of service for pension.**

**Government of India**  
**Ministry of .....**  
**Department of.....**  
**Office of .....**

No: \_\_\_\_\_ Dated: - - 20

**Certificate.**

It is clarified, that Smt / Shri.....Designation....., has completed a qualifying service of .....years,.....months, ..... days as on ....., as per the details given below. The service has been verified on the basis of his / her service documents and in accordance with the rules regarding qualifying service in force at present. The verification of service under sub rules (1) and (2) of Rule 32 of the Central Civil Services Pension Rules, 1972, shall be treated as final and shall not be re-opened except when necessitated by a subsequent change in the rules and orders governing the conditions under which the service qualifies for pension.

**DETAILS OF QUALIFYING SERVICE.**

| Sr. | Length of period* | From | To |
|-----|-------------------|------|----|
| 1   |                   |      |    |
| 2   |                   |      |    |
| 3   |                   |      |    |
| 4   |                   |      |    |
| 5   |                   |      |    |
| 6   |                   |      |    |
| 7   |                   |      |    |
| 8   |                   |      |    |
| 9   |                   |      |    |
| 10  |                   |      |    |
| 11  |                   |      |    |
| 13  |                   |      |    |
| 14  |                   |      |    |
| 15  |                   |      |    |

**Signature of Head of Office**

(\* Blank rows to be cut across, additional rows to be added if needed.)

**To,**  
**Smt./ Shri .....,**  
**Designation .....,**