

O/O Controller of Communication Accounts

Assam Telecom Circle, BSNL Bhawan(5th Floor),
Panbazar, Guwahati – 781001

NO.ASM/CCA/Deputation/2011-12

Dated, Guwahati, the

DEPUTATION VACANCY

The Controller of Communication Accounts, Assam Telecom Circle, Guwahati proposes to fill up some vacant posts of Assistant Accounts Officer(AAO), & Senior Accountant(Sr. Acctt.) on deputation basis from amongst the employees of Central Govt. department. The period of deputation will be initially for 3(three) years. All posts are based at Guwahati.

The pay scales, eligibility conditions for appointment, application form & other details can be down loaded from this office Website www.ccaasm.nic.in

The applications should reach the undersigned within 75(Seventy Five) days from the date of issue of this Notice.

Jt. Controller of Communication Accounts,
O/o the CCA, Assam Circle, Guwahati – 1



Govt. of India
Ministry of Communications & IT
Department of Telecommunications
O/O Controller of Communication Accounts,
Assam Telecom Circle, 5th Floor, BSNL Bhawan,
Panbazar, Guwahati – 781001

No.ASM/CCA/Deputation/2011-12
To,

Dated at Guwahati the

2011

The Director(Advertising),
Ministry of Information & Broadcasting,
Directorate of Advertising & Visual Printing,
5th Floor, Sookhana Bhawan, Phase – IV,
CGO Complex, Lodhi Road,
New Delhi – 110003

Sub: Advertisement regarding appointment of Assistant Accounts Officer(AAO) & Senior Accountant (Sr. Acctt) on deputation basis to Department of Telecommunication, O/o the CCA, Assam Telecom Circle, Guwahati.

This is to inform you that this office intends to publish an advertisement in Employment News regarding appointment of AAO & Sr. Accountant on deputation basis in O/o CCA, Assam Telecom Circle, Guwahati.

The Text Matter to be published is forwarded herewith in triplicate for taking necessary action at your end. The bill towards the advertising charges may be preferred to this office for payment with instructions, if any.

Encl: As above.

Jt. Controller of Communication Accounts,
O/o the CCA, Assam Circle, Guwahati-1

Copy for information and necessary action to:

1. The Editor, Employment News (Publication Division), Ministry of I & B, East Block, IV, Level 5, R.K. Puram, New Delhi-110066

Jt. Controller of Communication Accounts,
O/o the CCA, Assam Circle, Guwahati-1



Govt. of India
Ministry of Communications & IT
Department of Telecommunications
O/O Controller of Communication Accounts,
Assam Telecom Circle, 5th Floor, BSNL Bhawan,
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DEPUTATION VACANCY

The Controller of Communication Accounts, Assam Telecom Circle, Guwahati proposes to fill up some vacant posts of AAO, & Sr. Accountant on deputation basis from amongst the employees of Central Govt. department.

The period of deputation will be initially for 3(three) years. All posts are based at Guwahati.

The pay scales eligibility conditions for appointment, application form & other details can be down loaded from this office Website www.ccaasm.nic.in

The applications should reach the undersigned within 60(sixty) days from the date of issue of this Notice.

Jt. Controller of Communication Accounts,
O/o the CCA, Assam Circle, Guwahati-1

Copy for information and necessary action to:

1. The Director (SEA), Department of Telecom, Sanchar Bhawan, New Delhi - 110001
2. The Director (PA Adm), Department of Posts, Dak Bhawan, New Delhi – 110001
3. The Chief Post Master General, Assam Circle, Meghdoot Bhawan, Guwahati – 781001
4. The Chief Post Master General, NE Circle, Shillong – 793001
5. The General Manager(PAF), West Bengal Postal Circle, Yogajog Bhawan, Kolkata – 12
6. The Director of Accounts(Postal), Near Guwahati Club, Guwahati – 03
7. The Accountant General (A&E), Assam, Beltola, Guwahati – 29
8. The Commissioner of Income Tax, Income Tax Deptt, Saikia Mension, G.S. Road, Guwahati – 05
9. The Chief Accounts Officer/FA, N.F. Railway, Maligaon, Guwahati – 11
10. The Controller of Defence Accounts, Udayan Vihar, Narangi, Guwahati
11. The Directorate General Assam Rifles, Laitkor Peak, Shillong – 07
12. The Director, P & T Audit Office, 7, Koilaghat Street, Kolkata - 700001



Govt. of India
Ministry of Communications & IT
Department of Telecommunications
O/O Controller of Communication Accounts
Assam Telecom Circle, Guwahati – 1

No.ASM/CCA/Deputation/2011-12

Dated at Guwahati the 2011

CIRCULAR

Sub:- Appointment Assistant Accounts Officer (AAO) & Sr. Accountant on deputation to Department of Telecommunications, O/o the Controller of Communication Accounts, Assam Telecom Circle, Guwahati.

Department of Telecommunications, Govt. of India, O/o Controller of Communication Accounts, Assam Telecom Circle, Guwahati is in need of service of suitable Assistant Accounts Officers & Sr. Accountants for filling up the vacant posts on deputation basis from Officials/Employees of Central Government Departments. The scale of pay / Pay in pay Band with Grade pay of the selected officers will be regulated in accordance with Dept. of Personnel & Training OM No. 2/29/91-Estt. (Pay II) dtd.05/01/1994 as amended from time to time & CCS (Revised Pay) Rules, 2008. All posts are based at Guwahati.

The eligibility conditions for appointment of Assistant Accounts Officer & Sr. Accountant on deputation basis are furnished in Annexure-I. Working knowledge in computer is preferable for appointment.

The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.

The total period of deputation including that in another Ex-cadre post on deputation held immediately preceding his appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years.

It is requested to forward the names of the willing and eligible candidates along with the following:-

1. The Bio-Data of the officials in the enclosed Format (Annexure-II)
2. Vigilance/Disciplinary Clearance Certificate as per enclosed Format (Annexure-III)
3. Photo copies of ACRs/APRs for last five financial years.

The application form and other details can be down loaded from this office website www.ccaasm.nic.in

The application should reach the undersigned within 75(seventy five) days from the date of issue of the circular.

(M.N. Talukdar)
Jt. Controller of Communication Accounts,
O/o the CCA, Assam Circle, Guwahati-1.

Enclo : Annexure (I to III).



Govt. of India
Ministry of Communications & IT
Department of Telecommunications
O/O Controller of Communication Accounts
Assam Telecom Circle, Guwahati – 1

No.ASM/CCA/DoT/Deputation/2011-12

Dated at Guwahati the 2011

VACANCY CIRCULAR

The Controller of Communication Accounts, Assam Telecom Circle, Guwahati proposes to fill up some vacant posts of Assistant Accounts Officer & Sr. Accountant on deputation basis from amongst the employees of Central Govt. departments.

The eligibility conditions for selection of the posts are furnished in Annex-I. The period of deputation will be initially for 3 years. The scale of pay of the selected officials will be regulated in terms of DoP&T OM No. 2/29/91-stt. (Pay-II) Dated 05/01/1994 as amended from time to time and CCS (Revised pay) Rules 2008. All posts are based at Guwahati.

The application of the officials in the prescribed proforma (annexure-II) duly recommended by the Head of Office / Department with attested copies of the ACRs for last 5 years, integrity certificate and Vigilance clearance may be sent to the undersigned by _____ at the above address.

(M.N. Talukdar)
Jt. Controller of Communication Accounts,
O/o the CCA, Assam Circle, Guwahati-1.

Annexure-I

Eligibility conditions for appointment of in the grade of Assistant Accounts Officer and Senior Accountant on deputation basis

Name of Post	:	Assistant Accounts Officer in the Office of Controller of Communication Accounts, Assam Telecom Circle, Guwahati under the Department of Telecommunications
Place of Posting	:	Guwahati
Pay Band	:	Rs. 9300-34800 in PB-2 (Revised)
Grade Pay	:	Rs. 4800/- (for AAO) & Rs.4200/- (for Sr. Accountant)
Eligibility	:	
a) AAO	:	(a) Officers working under the Central Government. (i) Regular Assistant Accounts Officer Group 'B' (ii) Holding analogous posts of Assistant Accounts Officer on regular basis in Accounts Department of Central Government; or (iii) Senior Accountants / Junior Accountants / Clerks who have qualified in both Part-I & Part-II of JAO (Postal / SAS or equivalent examination conducted by any of the organized Accounts Departments of Central Government with 5 years combined regular service in the grade as on date.
b) Sr. Acctt.	:	(a) Officers working under the Central Government. (i) Holding analogous posts of Jr. Acctt/Auditor or Equivalent post in Group C cadre & who have completed 3 years of regular and having overall good performance.
AGE	:	The maximum age limit for appointment on deputation shall not exceed 56 years as on the publication of advertisement.
Duration	:	Period of deputation will be initially for a period of three (3) years.

ANNEXURE-II-PROFORMA

APPLICATION FOR DEPUTATION FOR THE POST OF ASSISTANT ACCOUNTS OFFICER
& SR. ACCOUNTANT IN THE O/o CONTROLLER OF COMMUNICATION ACCOUNTS,
ASSAM TELECOM CIRCLE, GUWAHATI

1. Name of the Candidate (in capital letter) :
2. Date of Birth & Age :
3. Whether belongs to SC / ST/OBC :
4. Educational Qualifications :
5. Rank/Grading and year of passing of qualifying JAO / SAS or equivalent examination :
6. Post held on regular basis with scale of pay & Grade pay :
7. Date of working as AAO/Sr. Acct. On regular basis :
8. Brief Service particulars - Details of present post held :
 - (a) Designation of the post :
 - (b) Scale of pay & Grade pay with present pay drawn :
 - (c) Date of appointment to the post :
 - (d) Nature of appointment to the post (Whether regular / Adhoc / Officiating) :
 - (e) Name of the Ministry / Department where presently employed with full address and Telephone Number. :
9. Details of deputation held previously, if any with full particulars :
10. Work experience (specify computer knowledge) :
11. Remarks :

Date :
Place :

Signature of the Applicant

Annexure-III

Certificate to be recorded by the Head of Office / Department while forwarding the application

1. Certified that the particulars given by the applicant are true and have been verified from the service record.
2. The applicant, if selected, will be relieved immediately.
3. ACR dossiers of last 5 years are enclosed.
4. Certified that no vigilance case is pending or contemplated against him / her. There is nothing against the candidate which makes him ineligible for consideration of appointment to the post applied for.
5. No major / minor penalty is in force or current against the official.

Date :

Signature of Head of Office /
Department with Official Seal
Telephone No.